OPPORTUNITY FUND

PROJECT PROGRESS REPORT

INSTRUCTIONS: Please fill out one Opportunity Fund Project Progress Report form for each project your jurisdiction is implementing. Once you have completed this form, please complete the Opportunity Fund Project Reimbursement Request form and attach it to this document and submit this form as part of the reimbursement. Also, please provide documentation of how money was spent. If you have any questions, please contact District Administrator Brandon Smith at 253-798-2159 or pcfczd@piercecountywa.gov.

Please save your form and title it using the follow convention:
YYYY_MMDD_JURISIDICTION_PROJECT_reimbursement.docx
(e.g., 2023_0601_PierceCounty_leveesetback_reimbursement.docx)

Once completed, email your form to:
Pierce County FCZD Administrator
pcfczd@piercecountywa.gov

DATE	ENTER DATE
JURISDICTION	ENTER JURISDICTION NAME
CONTACT NAME	ENTER CONTACT NAME
CONTACT PHONE	XXX-XXX-XXXX
CONTACT EMAIL	ENTER EMAIL ADDRESS
ADDRESS	ADDRESS CITY, STATE ZIPCODE
PROGRESS TIME PERIOD	ENTER BEGINNING DATE *to* ENTER END DATE

PROJECT NAME ENTER PROJECT NAME **CALENDAR YEAR OF** ENTER CALENDAR YEAR

Project Task	Progress/Status
ENTER PROJECT TASK	ENTER PROGRESS NARRATIVE
ENTER PROJECT TASK	ENTER PROGRESS NARRATIVE
ENTER PROJECT TASK	ENTER PROGRESS NARRATIVE
ENTER PROJECT TASK	ENTER PROGRESS NARRATIVE
ENTER PROJECT TASK	ENTER PROGRESS NARRATIVE