



*Pierce County Flood Control Zone District*  
**Advisory Committee**  
**Meeting Information**

1. Agenda

1.I. February 28, 2025 Meeting Packet

Documents:

[MEETING PACKET PCFCZD AC FEB 28, 2025.PDF](#)

2. Related Documents

3. Presentations

*Presentations are available after the meeting.*

4. Meeting Minutes

*Minutes are available after approval at the next meeting.*

4.I. Meeting Summary Aug 2, 2024

Documents:

[DRAFT MEETING SUMMARY PCFCZD AC 08022024DOCX.PDF](#)

4.II. Meeting Summary July 12, 2024

Documents:

[DRAFT MEETING SUMMARY PCFCZD AC 07122024DOCX.PDF](#)

## FCZD ADVISORY COMMITTEE MEETING AGENDA

**Pierce County Flood Control Zone District (FCZD) Advisory Committee:** The Advisory Committee is created to provide expert policy advice to the board of supervisors of the Pierce County Flood Control Zone District on regional flood protection issues. The committee shall review and recommend an annual capital budget for the district, including capital improvement program projects and funding levels, subject to approval or approval and modification by the board of supervisors. (Chapter 11.06.030 Pierce County Code).



### MEETING TIME AND LOCATION

**Friday, February 28, 2025**

**9:30 a.m. – 11:00 a.m.**

#### **In-Person Option**

2702 South 42<sup>nd</sup> Street, 2<sup>nd</sup> Floor Conference Room, Tacoma, WA 98409

#### **Zoom Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/88464390423?pwd=mRrzgwi1h1JYmrD5dksEaEQeROgeH8.1>

Meeting ID: 884 6439 0423

Passcode: 717274

One tap mobile+12532158782,,88464390423#,,, \*717274# US (Tacoma)

Dial by your location +1 253 215 8782

### PURPOSE OF THE MEETING

- Election of Officers
- Review of Operating Rules
- Flood District Overview
- Courtesy Review of District Flood Plan
- Project Readiness Criteria & Call for Projects Process

Time	Topic	Objective	Lead	Materials/Notes
9:30	Call to Order Introductions	Take attendance Introduce attendees	Chris Moore, Chair	
9:35	Public Comment		Chris Moore, Chair	
9:40	Meeting Summary Approval		Chris Moore, Chair	Draft Meeting Summary August 2, 2024
9:45	Election of Officers	Choose Chair and Vice Chair for 2025		
10:00	Operating Rules Review	Orientation	Kjristine Lund, Executive Director	Operating Rules
10:15	Flood District Background	Orientation	Kjristine Lund	Presentation 2025 Work Plan
10:45	District Comprehensive Plan	Courtesy Review	Kjristine Lund Jenny Bailey, Parametrix Clara Olson, Parametrix	Resolution and Plan
11:00	Project Readiness and Call for Projects	Discuss approaches for building next six- year CIP	Kjristine Lund Clara Olson Jenny Bailey	Project Readiness Worksheet
11:30	Adjourn		Chris Moore, Chair	

## COMMITTEE MEMBERS

Name	Organization		Term
Chris Moore, Chair	City of Orting, Vice Chair		2028
Roger Henderson, Vice Chair	WRIA 15		2027
Nicholas Anderson	Designee for County Executive Mello		N/A
Greg Anglemeyer	Unincorporated Pierce County		2027
Dennis King	Councilmember, City of Puyallup		2025
Bruce Dammeier	Executive, Pierce County		N/A
Michael Kosa	Public Works Director, City of Sumner		2028
Todd McKellips	Unincorporated Pierce County		2028
Don Meyer	Commissioner, Port of Tacoma		2025
Ryan Mello	Pierce County Executive		N/A
Char Naylor	Puyallup Tribe of Indians		2024
Russell Odell	WRIA 10		2027
Sandesh Sadalge	Councilmember, City of Tacoma		2027
Dwane Watsek	WRIA 11		2028
Lew Wolfrom	Councilmember, City of Fife		2025
Vacancy	Business Representative		
Vacancy	WRIA 12		
Hans Hunger	City of Puyallup	Alternate	
Pat Hulcey	City of Fife	Alternate	
Mindy Kellar	Port of Tacoma, Senior Manager, Water Quality	Alternate	
Joey Murphy	Councilmember, City of Fife	Alternate	

Water Resource Inventory Area (WRIA)

### 2025 MEETING SCHEDULE

February 28

March 28

April 25

May 30

June 27

July 25

August 29



## ADVISORY COMMITTEE OPERATING GUIDELINES - Revised March 8, 2024

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### Foundational Information

**Authority:** The authority of the Advisory Committee is included in Pierce County Ordinance No. 2012-24.

**Purpose:** The purpose of this document is to establish the standard operating procedures for conduct of the Pierce County Flood Control District Advisory Committee (Advisory Committee).

**Mission:** The Advisory Committee is to provide policy advice to the Board of Supervisors of the Pierce County Flood Control Zone District (FCZD) on regional flood protection issues. The Advisory Committee shall review and recommend an annual capital budget for the district, including capital improvement program projects and funding levels, subject to approval or approval and modification by the Board of Supervisors. The Advisory Committee shall perform any additional review and/or recommendation functions as directed by the Board of Supervisors. Budget recommendations shall be forwarded to the Board of Supervisors by a date that will facilitate a contemporaneous review of the Pierce County Executive's proposed annual budget.

**Scope:** The FCZD area encompasses all of Pierce County. The primary long-term goal of the FCZD is to address flood and stormwater control needs throughout Pierce County. The FCZD Advisory Committee will similarly address county-wide flood and stormwater control needs.

### Participation

**Members:** The Advisory Committee shall be composed of 15 members as follows:

- One representative each from the following cities: Fife, Orting, Puyallup, Sumner and Tacoma;
- The Pierce County Executive or a designee;
- One resident each from water resource inventory areas (WRIA) 10, 11, 12 and 15;
- One representative from the Port of Tacoma;
- One representative selected from either a recognized organization representing agriculture and/or forestry interests in Pierce County, or a representative of the Puyallup Tribe of Indians;
- Two members representing unincorporated Pierce County, and
- One at-large member.

**Alternates:** Members are encouraged to attend all meetings. Members can designate one alternate to attend on their behalf. Members must notify the Executive Director in writing (electronic notice is allowed) with the name of their alternate. Members and alternates will share printed information, unless other arrangements are made, and are requested to keep each other up-to-date on pertinent information throughout the process. Alternates are allowed to speak on behalf of their committee member only if the committee member they represent is absent from the meeting. Alternates may not vote.

**Terms:** Terms for membership are specified in Ordinance No. 2012-24, Exhibit A, Section 11.06.030, D. Appointments shall be for 4-year terms. No member of the Board shall serve more than two consecutive full terms of office. Member vacancies occurring or any reason shall be filled by appointment for the unexpired terms or, if occurring on the termination of a regular term, the successor shall be appointed for a full term.

**Quorum requirement:** There is a quorum requirement. A simple majority of currently appointed members must be present for the Advisory Committee to make budget decisions/recommendations and approval of all other business. Participation by conference line will be made possible to secure a quorum of for budget meetings with 48 hours written notice (email) to the Executive Director.

**Decision-Making:** The Advisory Committee will use consensus decision-making process when possible. To reach a consensus decision, Advisory Committee members will make proposals, hold additional discussion, and the chair will call for the consensus decision on the proposal. Every effort will be made to meet the interests of all members. Consensus has been reached when everyone agrees they can accept moving forward with the recommendation and will support the recommendation.

If consensus cannot be reached, the decision will be made by a majority vote, with a majority being a simple majority of those members or alternates present at the meeting (assuming a quorum is present.) In those instances where consensus cannot be reached, once a vote is cast, both the majority and minority opinions of Advisory Committee members in relation to that recommendation shall be fully documented.

**Remote Meeting:** The Advisory Committee may meet via remote meeting technology such as video and/or audio conferencing within the guidelines set by the state under the Open Public Meetings Act and additional state guidance that may be provided. When using remote technology for meetings, access must be provided to the general public and the meeting access instructions must be included in the public notices.

## **Roles and Responsibilities**

**Advisory Committee Members:** Advisory Committee members bring unique perspectives to the Committee and are encouraged to work collaboratively with other interests in developing recommendations for the FCZD. It is hoped that members will become informed about the issues, contribute useful information to the deliberations, and serve

as an accurate and objective information conduit with others outside the FCZD Advisory

Committee who have similar interests. Specifically, Advisory Committee members will:

- Come to meetings prepared.
- Review technical and financial information and analyses to understand the scope of the issues, and potential approaches to the issues and their impact on the community.
- Serve as a liaison to the public and/or their agencies (as appropriate) by networking effectively outside the Advisory Committee with people or groups with similar interests to provide broad input to the discussions.
- Bring a valuable and informed perspective and contribute useful information to the process.
- Work collaboratively, constructively and creatively to help advise the FCZD.
- Advise the Advisory Board Chair, Executive Director, or FCZD Administrator if the member is unable to attend an Advisory Committee meeting.
- Attend meetings consistently. If a representation seat (member or alternate) has three consecutive, unexcused absences from Advisory Committee meetings, the member may be subject to a removal from the Advisory Committee based on a recommendation of the Advisory Committee to the County Council.
- Abide by the ground rules.

**Committee Leadership:** The Advisory Committee will have a Chair and a Vice-Chair. The Advisory Committee shall elect the Chair and ViceChair annually at the first meeting of the year. If for any reason an election is not possible at the first meeting, the current officers shall serve in their roles until the election is held. It is preferred that one officer be a locally elected official; however, if a locally elected official is not available to serve as chair or vice-chair, any appointed member of the Advisory Committee may be elected as an officer.

The chair of the Advisory Committee will be responsible for:

- Working with the FCZD Executive Director and Administrator to establish meeting agendas to meet Advisory Committee work plan goals;
- Represent the Advisory Committee as needed before the FCZD Board of Supervisors as needed;
- Represent the Advisory Committee as needed in meetings with the US Army Corps of Engineers;
- Encourage input from all committee members during the meeting;
- Convene and adjourn the meetings of the committee;
- Facilitate consensus among committee members;
- Call for votes of the Advisory Committee when needed;
- The chair may establish subcommittees of the Advisory Committee, and
- Serve as a principal contact for the FCZD Administrator for support needs of the Advisory Committee

The Vice Chair of the Advisory Committee will perform all duties of the Chair in his/her absence.

**Flood Control Zone District:** The FCZD Administrator will provide material support to the Advisory Committee. In addition, the FCZD Administrator is responsible for providing background and educational materials and providing technical input and support throughout the process. Specifically, the FCZD Administrator will:

- Provide draft and/or final technical and financial information and analyses to inform Advisory Committee discussions.
- Support the Advisory Committee in their decision-making.
- Support the Advisory Committee's responsibilities as liaison to the public and/or their agencies by providing information in a timely fashion to allow for Advisory Committee and constituent consultation.

**Facilitation:** The FCZD Board of Supervisors has designated the District's Executive Director to facilitate and support the Advisory Committee process. The Executive Director will facilitate communications and discussions among the FCZD Administrator, Planning & Public Works staff assigned by the Director of Planning & Public Works, Advisory Committee members, and the Chair, and maintain the integrity of the committee process. Specifically, the facilitator will:

- Remain neutral
- Not contribute substantive ideas.
- Help the Advisory Committee accomplish their tasks.
- Suggest and implement process ideas.
- Help the Advisory Committee abide by its adopted ground rules.

**External Communications:** Members are encouraged to share accurate and objective information about the process with other people. Specifically:

- Members will avoid characterizing the views or opinions of other Advisory Committee members outside of Advisory Committee meetings.
- ☐ Advisory Committee meeting products, such as agendas and summaries, will be posted on the FCZD website.

**Communications:**

- **Email:** Email will serve as the primary communication mechanism with the Advisory Committee between meetings.
- **Efiles:** Staff will endeavor to size e-files so as to facilitate easy downloading and review by Advisory Committee members.

- **Contact list:** A current contact list, including email, USPS mail, and phone numbers of Advisory Committee members will be maintained by the FCZD Executive Director and Administrator. Contact information will not be released to other members without the consent of members.
- **Open Public Meetings Act:** The Advisory Committee will operate under the requirements of the public meetings act, including public notification of meetings and limiting decision-making to official meetings. The Advisory Committee will complete required training related to the Open Public Meetings Act.

## Documentation

**Meeting Summaries:** Meeting summaries will capture key discussion points, action items, and areas of agreement on recommendations. Meeting summaries will not be transcripts of the meeting. Draft summaries will be circulated to the Advisory Committee for review and comment. The FCZD Executive Director will incorporate comments as appropriate into the final summary and will review the final summary with the District Administrator for quality control.

The FCZD Executive Director and Administrator will not share confidential communications with others nor include confidential information in Advisory Committee documentation.

## Ground Rules

- RSVP meeting attendance and arrange alternate to attend if a member must miss a meeting
- Come to committee meetings prepared
- Treat one another with civility
- Respect each other's perspectives
- Listen actively
- Limit side conversations
- Participate actively
- Honor time frames
- Silence electronic devices during meetings.
- Speak from interests not positions

## Meeting Schedule

The Advisory Committee shall set its meeting schedule each year to align with the tasks and responsibilities delegated to it by the Board of Supervisors. The number of meetings may range between four and seven annually but may meet more frequently if requested by the Board of Supervisors. Meetings may be held at varying and appropriate locations within the



Revised Operating Guidelines July 7, 2023  
geographic boundaries of the FCZD.

### **Public Attendance and Comment**

All meetings of the FCZD Advisory Committee are open to the public. An opportunity for public comment period will be available at all FCZD Advisory Committee meetings.



# Pierce County Flood District Advisory Committee

February 28, 2025  
Meeting



# District Formation and Purpose

## Formation:

- Economic impacts from flooding in Pierce County exceed \$1 billion from property and infrastructure damage and impacts to businesses and employees.
- In response to the increasing cost of damages and the regional impact to the economy these impacts have, Pierce County formed the Pierce County Flood Control Zone District ("Flood District" or "FCZD") in April 2012.

## Purpose:

- Undertaking, operating, and maintaining flood control and storm water control projects, among other purposes defined in Chapter 86.15 RCW.
- In 2013, the Flood District levied a property tax to fund flood control projects allowed under Chapter 86.15 RCW.

# District Governance Structure

Board of Supervisors  
(County Council Members)

Executive Committee

Advisory Committee





## Board of Supervisors

- Meets once a quarter.
- Governing body for the Flood Control Zone District.
- Sets Policy and Budget.
- Pierce County Council is Board by statute.

- Meets once a month
- Oversees day-to-day business of the district.
- Develop policy recommendations for board consideration.
- Composed of the Chair, Vice Chair and one other board member.
- Serves as a committee of the board.



## Executive Committee



# Advisory Committee

- Meets approximately once a month between February - August.
- Pierce County government creation as a stand-alone advisory committee that provides advice to the Board.
- Meet for briefings, discussions, and crafting recommendations for the Flood Control Zone District.
- Composed of 15 members.



# District's Organizational Structure

## Pierce County Flood Control Zone District

Kjristine Lund, PC FCZD Executive Director

Brandon Smith, District Administrator

## District Support - County Planning

Angela Angove, Planning Manager

Helmut Schmidt, Planner 4

Allyson Kilcoyne, Planner 3

SWM Planners/Engineers/Water Quality Specialists/GIS

## District Finance/Accounting/Legal

Meagan Donathan, Accounting Assistant 3

Private Consulting Firms



# Executive Director

**Kjristine Lund** is the Executive Director of the Pierce County Flood Control Zone District. She launched the District in 2012 and has guided it through its development as a significant source of regional funding for flood risk management projects throughout Pierce County. Lund staffs the Board of Supervisors and Executive Committee and works with them as they develop investment policies and make financial decisions for managing flood risks.





# Pierce County Involvement

## District Administrator

**Brandon Smith**, Assistant County Engineer.

The District Administrator duties:

- Administration of day-to-day operations.
- Planning for the future of the district.
- Preparing the annual budget.
- Reviewing/approving project funding requests.

The District Administrator works in conjunction with the Executive Director to run the district and delegate tasks to support staff.

### **District Staff Support:**

Pierce County employees are assigned to support district tasks.

District Support also includes contracted consultants tasked with a variety of district-related administrative, legal and accounting activities.



# District's Annual Budget

## Pierce County Flood Control Zone District Approved 2025 Annual Budget (Approved October 9, 2024)

<b>Fund Balance 3<sup>rd</sup> Quarter 2024</b>	<b>\$51,490,997</b>
Administration Expenditures	(\$834,800)
Operations & Maintenance Expenditures	(\$2,842,227)
Opportunity Fund Expenditures	(\$2,497,547)
Capital Project Expenditures	(\$9,553,100)
<b>Projected 2025 Ending Fund Balance</b>	<b>TBD</b>

District Levy Rate is \$0.10/\$1000 of Total Assessed Value and applies to incorporated and unincorporated Pierce County.

District's Annual Budget is prepared under Executive Director's direction and with support by Pierce County staff.

District's Annual Budget is approved by the Board of Supervisors in October/November of the preceding year.



# Comprehensive Plan of Development (CPOD)

- Current CPOD is based on Pierce County Rivers Flood Hazard Management Plan.
- A District CPOD is required for flood or stormwater control improvements (RCW 86.15.110) and subject to certain regulatory control provisions (RCW 86.16- Floodplain Management).
- CPOD identifies regional programs and projects to reduce risks to public health and safety, reduce public infrastructure and private property damage, and reduce maintenance costs while protecting and maintaining the regional economy.
- District funding is directed toward the purpose of the District's CPOD and its related projects.





# District Funding Programs

**Capitol  
Improvement  
Project Fund**

**Opportunity  
Fund**



# Capitol Improvement Project Fund

- **Funding Eligibility:** Project must be in Comprehensive Plan of Development (CPOD).
- **Eligible Projects:** Acquisitions, Studies, Design and Construction that reduce flood risks and improve water quality.
- **Allocation Amount:** Typically, \$50,000-\$2,000,000 per project per year.
- **When Funds are Available:** Project Sponsors may begin spending at start of year for projects included in District's Annual CIP.
- **How to Access Funds:** Project Sponsors submit Scope of Work and Funding Request to District as part of CPOD preparation.
- **Future Project Scope, Schedule or Costs:** Capital Funds are approved annually on per project basis. District's 6-YR capital plan is not guaranteed future funding.



# Opportunity Fund

- **Funding Eligibility:** Pierce County, and Cities and Towns of Pierce County.
- **Eligible Projects:** Varies, includes M&O, studies, flood and stormwater control, watershed management, and major equipment.
- **Allocation Amounts:** Jurisdictions receive a minimum of \$50,000; or a proportion of Opportunity Fund based on Jurisdiction's Total Assessed Value.
- **When Funds are Available:** A letter is provided to Jurisdictions in April with their current balance and instructions on how to apply.
- **How to Access Funds:** Jurisdictions submit a Notice of Intent and a Scope of Work to FCZD support staff by July.
- **Changes to Project Scope or Costs:** Jurisdictions are required to submit a revised Notice of Intent and Scope of Work to FCZD support staff for review and approval.



# Possible Ways to Work with the District

- **Participation at Board, Executive and Advisory Committee Meetings**
- **Capital Improvement Project Fund**
  - Jurisdictions are only eligible as “Project Sponsor.”
    - Look for partnering opportunities with Jurisdictions.
    - Ensure the project is identified in CPOD.
  - Project Sponsor is responsible for acquisitions and project implementation.
  - District typically funds a portion of a project's total cost.
- **Opportunity Fund**
  - Jurisdictions are only eligible to use Opportunity Funds.
    - Look for partnering opportunities with Jurisdictions.
    - Ensure the work meets eligibility requirements.
    - Jurisdictions will be responsible for use of funds.



Thank you for listening!  
Questions? Comments?



## 2025 Pierce County Flood District Annual Work Plan

February 19, 2025

### 2025 Highlights: Comprehensive Plan of Development, New Project Lists, State Audit, Project Delivery

January	February	March
<b>Board of Supervisors – January 27</b>  Agenda: <ul style="list-style-type: none"><li>• Election of Officers</li><li>• Briefing on annual work plan</li></ul>		<b>Board of Supervisors – March 20</b>  Agenda: <ul style="list-style-type: none"><li>• ILA Amendment Port of Tacoma</li></ul>
	<b>Executive Committee – February 19</b>  February 12- Packet Due  Agenda: <ul style="list-style-type: none"><li>• First reading of resolution to adopt CPOD</li><li>• Follow-up on SEPA</li><li>• Status report on all Economic Stimulus Grants</li><li>• Status report on 2024 carryover funding</li><li>• Audit Update</li></ul>	<b>Executive Committee – March 19</b>  March 12 – Packet Due  Agenda: Recommendation to Board on CPOD Budget Carryover Resolution ILA Amendment Port of Tacoma
	<b>Advisory Committee – February 28</b>  February 21 – Packet Due  Agenda: <ul style="list-style-type: none"><li>• Annual Work Plan Review</li><li>• Flood District 101 Briefing</li><li>• Courtesy review of CPOD</li><li>• Project Readiness Criteria</li><li>• Call for projects from jurisdictions</li></ul>	<b>Advisory Committee – March 28</b>  March 21 – Packet Due  Agenda: <ul style="list-style-type: none"><li>• Criteria for prioritizing projects for six-year CIP</li><li>• Comprehensive Plan briefing on density and growth in flood prone areas</li><li>• Call for projects from jurisdictions</li></ul>

Annual Work Plan Pierce County Flood District 2025  
February 19, 2025

April	May	June
<b>Board of Supervisors – April 23</b> (Special meeting) Packet Due: April 16 <ul style="list-style-type: none"> <li>• Carryover Budget due for legal notice April 4</li> </ul> Agenda: <ul style="list-style-type: none"> <li>• Resolution to approve CPOD</li> <li>• Resolution to approve 2024 budget carryover</li> <li>• Briefing on project completion and project readiness</li> </ul>		
<b>Executive Committee – No meeting</b>	<b>Executive Committee – May 21</b> Packet Due: May 14  Agenda: <ul style="list-style-type: none"> <li>• Update on Advisory Committee prioritization and call for projects</li> <li>• Update on planning studies</li> <li>• Update on project completion</li> <li>• 2026 Budget assumptions</li> </ul>	<b>Executive Committee – June 18</b> Packet due: June 11  Agenda: <ul style="list-style-type: none"> <li>• Update on Advisory Committee CIP</li> <li>• Project Updates</li> <li>• Discussion of urban flooding and SWM</li> </ul>
<b>Advisory Committee – April 25</b> Packet Due: April 18  Agenda: <ul style="list-style-type: none"> <li>• Criteria for Project Prioritization applied</li> <li>• Briefing on Planning Studies</li> <li>• Update on Project Progress</li> </ul>	<b>Advisory Committee – May 30</b> Packet Due: May 23  Agenda: <ul style="list-style-type: none"> <li>• Second draft prioritized projects for CIP</li> <li>• First draft 2026-2031 CIP</li> </ul>	<b>Advisory Committee – June 27</b> Packet due: June 20  Agenda: <ul style="list-style-type: none"> <li>• Continued refinement of Six-Year CIP</li> <li>• Identification of policy issues</li> </ul>

Annual Work Plan Pierce County Flood District 2025

February 19, 2025

July	August	September
<b>Board of Supervisors – July 9</b> Packet Due: July 2  Agenda: <ul style="list-style-type: none"> <li>• Joint Tour with Advisory Committee               <ul style="list-style-type: none"> <li>○ Orting/Lower Puyallup/ESG</li> <li>○ Coastal/Urban</li> </ul> </li> </ul>		
<b>Executive Committee – July 16</b> Packet Due: July 9  Agenda: <ul style="list-style-type: none"> <li>• First reading draft 2026 Budget Resolution and Levy Resolution</li> </ul>	<b>Executive Committee – August 20</b> Packet Due: August 13  Agenda: <ul style="list-style-type: none"> <li>• Second reading draft 2026 Budget and Levy Resolution</li> <li>• Consideration of identified policy questions</li> </ul>	<b>Executive Committee – September 17</b> Packet Due: September 10  Agenda: <ul style="list-style-type: none"> <li>• Recommendation to Board of 2026 Budget and Levy resolution</li> <li>• Project Updates</li> </ul> Policy Issues
<b>Advisory Committee – July 25</b>  Packet Due: July 18  Agenda: <ul style="list-style-type: none"> <li>• Proposed 2026 Budget and Six-Year CIP</li> <li>• Project Updates</li> <li>• Policy Issues</li> </ul>	<b>Advisory Committee August 29</b>  Packet Due: August 22  Agenda: <ul style="list-style-type: none"> <li>• Final Budget Recommendation</li> <li>• Follow-up on policy issues</li> </ul>	

Annual Work Plan Pierce County Flood District 2025  
 February 19, 2025

October	November	December
<b>Board of Supervisors – October 8</b> Packet Due: October 1 <ul style="list-style-type: none"> <li>Budget documents for legal notice September 24</li> </ul> Agenda: <ul style="list-style-type: none"> <li>Resolution to approve 2026 Budget</li> <li>Resolution to approve 2026 levy</li> </ul>		
<b>Executive Committee – October 15</b> Packet Due: October 8  Agenda: Administrative Business	<b>Executive Committee – November 19</b> Packet Due: November 12  Agenda: Administrative Business	<b>Executive Committee – December 17</b> Packet Due: December 10  Agenda: Administrative Business

# District Comprehensive Plan Contents Review



**Advisory Committee**  
**February 28, 2025**

**Kjristine Lund, Executive Director**  
**Jenny Bailey, Parametrix**  
**Cara Olson, Parametrix**



# District Plan Contents

## **1. District Authority, Background, and Funding**

## **2. District Vision and District Plan Goals and Objectives**

## **3. District Plan Comparison to County Plan**

Overview

Regulatory Authority

Engagement Process

Goals and Objectives

Scope

Regulatory Commitments, Agreements, Drivers

Programmatic and Capital Project Recommendation

## **4. Project Eligibility and Supplemental Project Information**

## **5. District Plan Implementation**



# District Plan Contents

## Comparison of District Comprehensive Plan of Development with County Comprehensive Flood Hazard Management Plan

	District Plan	County Plan
Regulatory Requirement	Chapter 86.15 RCW	WAC 173-145 Chapter 86.12 RCW
Perspective	Funding Agency	Implementing Agency
Planning Scope	Relatively Narrow	Relatively Broad (e.g., includes development regulations and emergency response)
Geographic Scope	All of Pierce County	All of Pierce County
Types of Flooding	Riverine, Coastal, Groundwater, Urban	Riverine, Coastal, Groundwater, Urban





# District Plan Contents

## Vision

The Pierce County Flood Control Zone District will take a proactive approach to funding actions that address riverine, urban, coastal, and groundwater flooding, ensuring that Pierce County residents can enjoy the multiple benefits of a secure and thriving Pierce County.

The District is committed to assisting its partners by contributing funds to the building and maintaining of flood risk reduction measures that not only protect private and public property today but also improve habitat conditions and ensure the safety and economic vitality of Pierce County for the benefit of generations to come.



# District Plan Contents

## Plan Scope

The County Plan looks at riverine flooding and flood hazards within Pierce County for each river basin: the Puyallup River basin, White River basin, Carbon River basin, and Nisqually River basin. The County Plan also looks at stream flooding throughout the county. The County Plan considers the history and potential impact of urban flooding, coastal flooding, and groundwater flooding within Pierce County.

**The District Plan adopts by reference the County Plan's considerations for riverine flooding, urban flooding, coastal flooding, and groundwater flooding.**



# District Plan Contents

## Project Eligibility & Supplemental Project Information

The District offered the County and the cities and towns within the County an opportunity to identify additional projects that are eligible for District funding.

Additional projects have been received from the following cities and towns: Bonney Lake, Pacific, and Puyallup. The additional projects are included in the Plan.

**This District Plan incorporates by reference the 2023 County Plan, which includes the County Plan's identified recommended programmatic actions and capital projects and supplemental information obtained by the District during the fall of 2024.**



# District Plan Contents

## **Adjusting and Amending the District's Plan**

Given the breadth of the projects planned over the long term within the District's Plan and the implementation time frame necessary to complete the projects, some flexibility for adding and changing projects within the Plan will be necessary, though limited for implementation purposes.

**The Plan includes procedures for adjusting and amending the District's Plan.**



# District Plan Contents

## Plan Highlights

**Flood Risk Management Strategies** by Basin and Flood Type, includes projects – page 91+ - Chapter 6

**Project Lists from Local Jurisdictions** – Page 587 + Supplemental Projects Pages 17-31

**Economic Impacts** – Transportation, Jobs, Infrastructure – pages 700+



# District Plan Contents

## Environmental Review

The County undertook extensive environmental review and analysis of the County Plan, including the preparation of an environmental impact statement (EIS). The environmental analysis presented in the EIS sufficiently and adequately addresses the potential environmental impacts that may result from the District's adoption of its own plan.

Pursuant to RCW 43.21C.034 and WAC 197-11-600, the District staff and consultants reviewed the County Plan EIS and determined that the environmental analysis conducted in the EIS sufficiently and adequately reviews and addresses the potential environmental impacts that might arise from the District's adoption of the CPOD. **No additional environmental review is required.**



# District Plan Contents

**Questions?**

# Technical Planning Support for Comprehensive Plan of Development

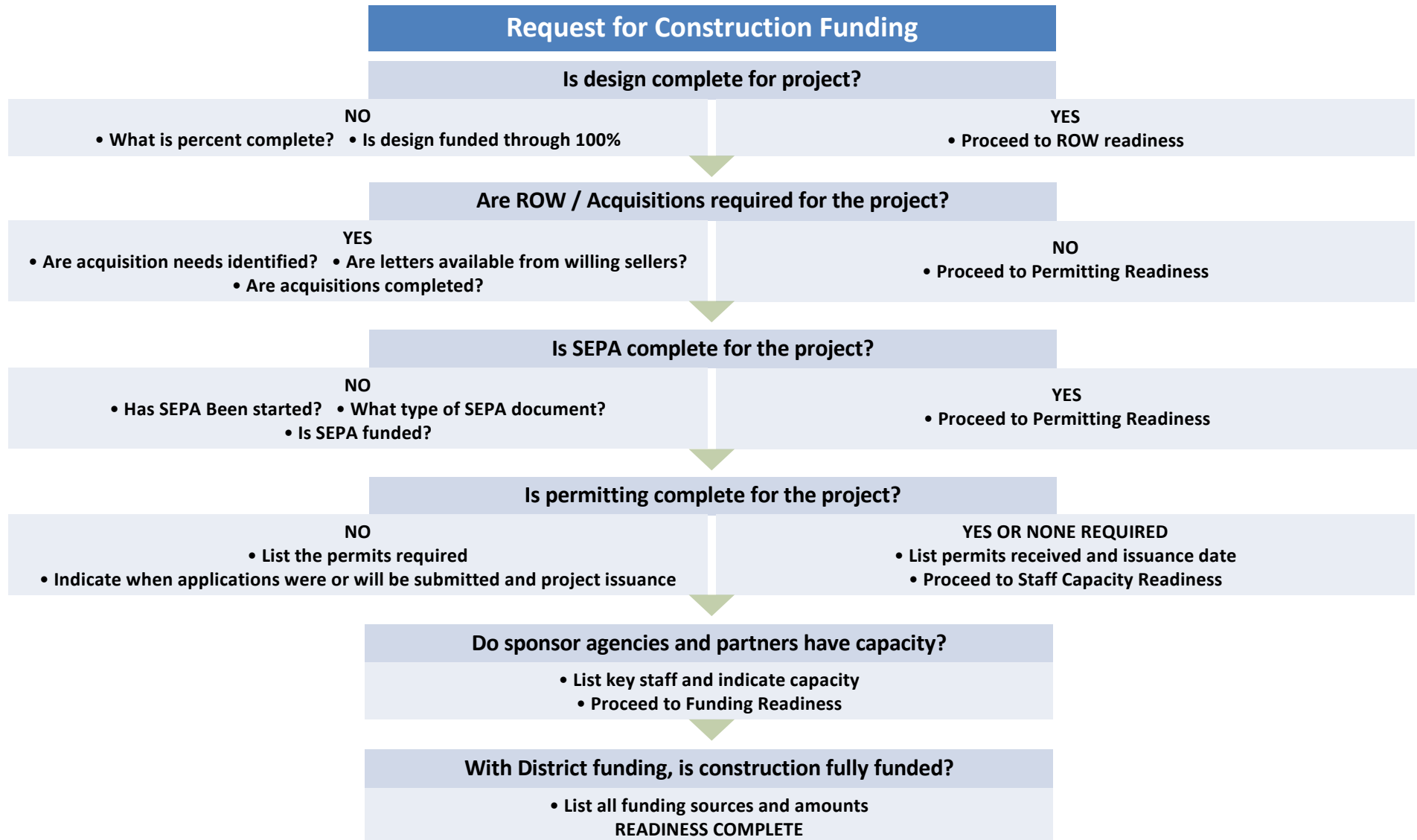


Advisory Committee  
February 28, 2024



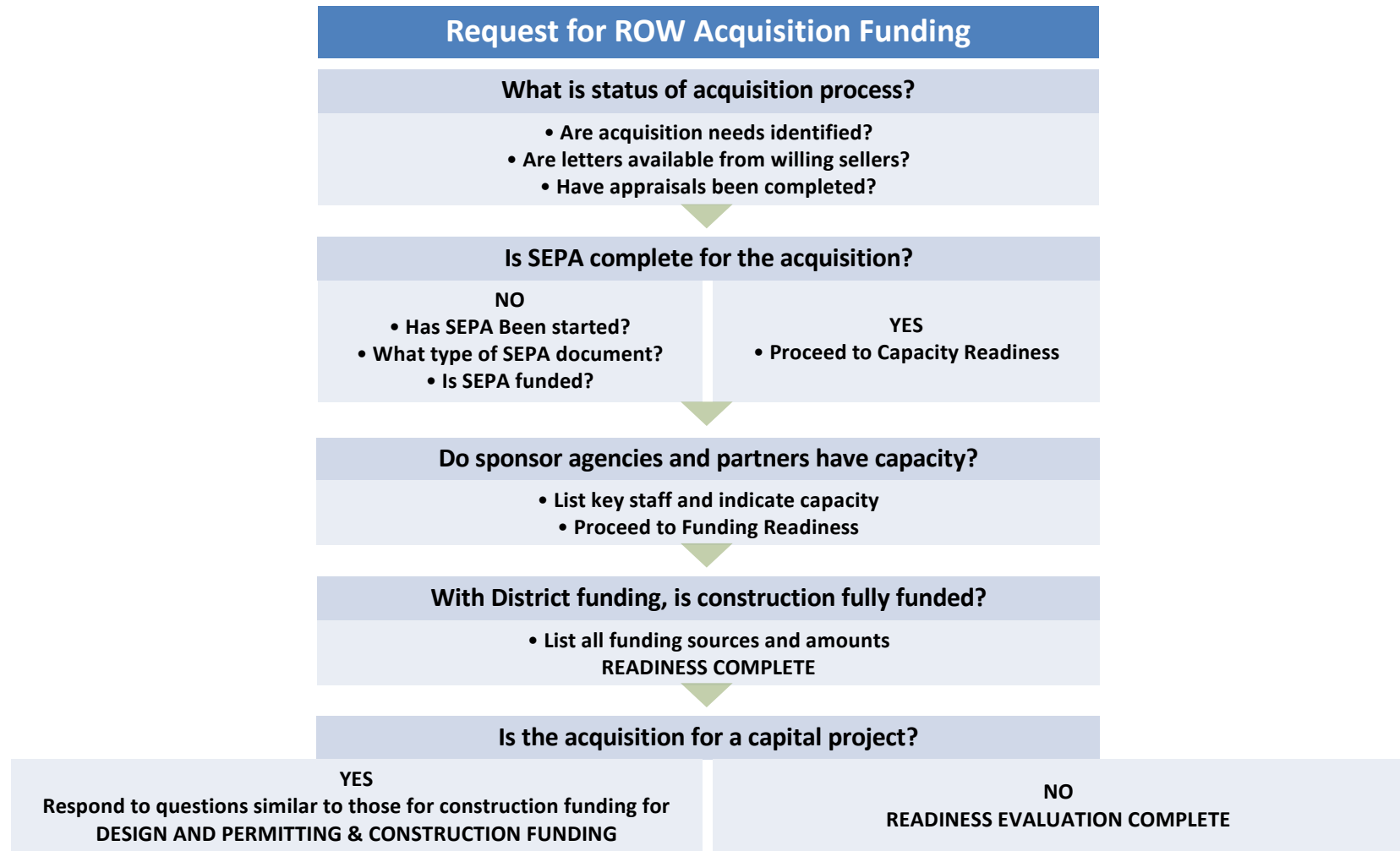


# Technical Planning Support for CPOD



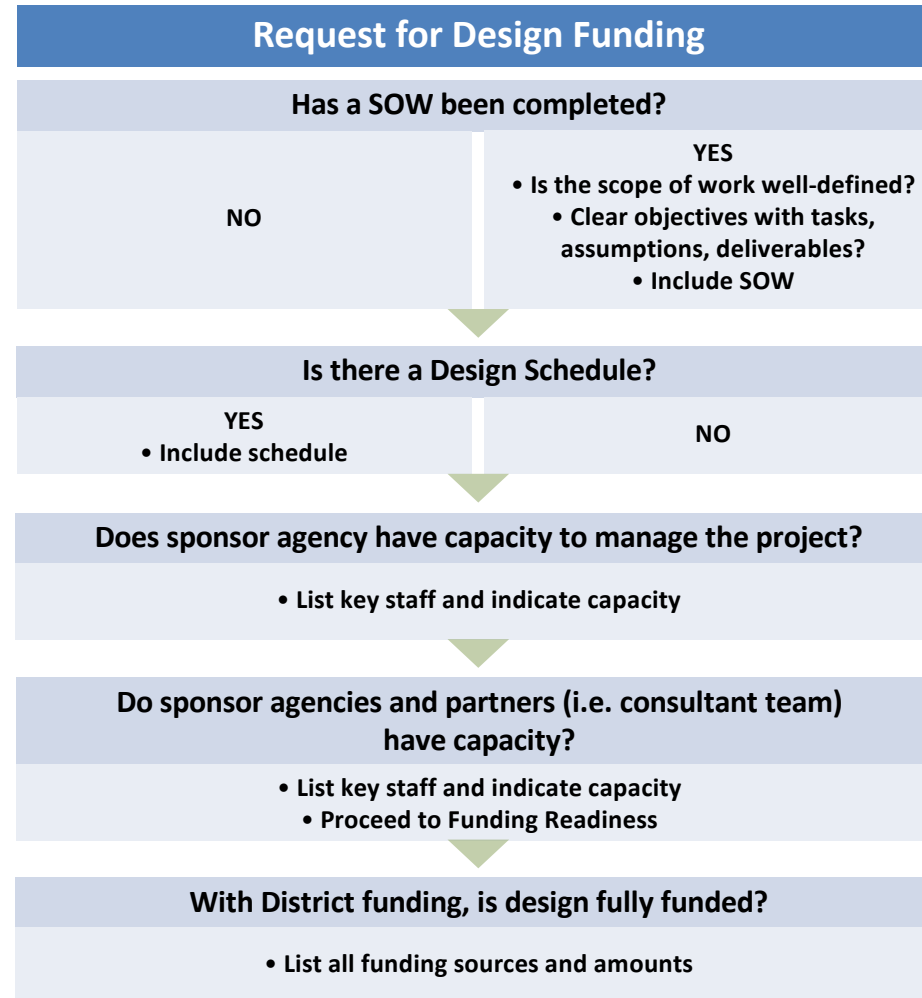


# Technical Planning Support for CPOD





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**Questions?**

**Flood District Comprehensive Plan of Development Link**

<https://www.piercefloodcontrol.org/AgendaCenter/ViewFile/Agenda/02192025-271?html=true>



**DRAFT** PCZD Advisory Committee Meeting Summary: August 2, 2024, 9:30 a.m.

## **Attendance**

### **Committee Members:**

Chris Moore, City of Orting, Chair  
Roger Henderson, WRIA\* 15, Vice Chair  
Greg Anglemeyer, Unincorporated Pierce County  
Chris Cooley, Delegate for County Executive  
Deputy Mayor Dennis King, City of Puyallup  
Michael Kosa, Public Works Director, City of Sumner  
Todd McKellips, Unincorporated Pierce County  
Commissioner Don Meyer, Port of Tacoma  
Char Naylor, Puyallup Tribe of Indians  
Russell Odell, WRIA 10

### **Alternates:**

Hans Hunger, City of Puyallup

### **Staff:**

Kjristine Lund, Executive Director  
Kevin Dragon, Surface Water Management Division Manager and Flood District Administrator  
Helmut Schmidt  
Allison Kilcoyne

### **The meeting was called to order at 9:30 a.m.**

Chair Moore called the meeting to order and Kjristine Lund called roll.

### **Public Comment**

There was no public comment.

### **Approval of Meeting Summary**

The Meeting Summary for July 12, 2024 will be approved at the next meeting.

### **2025 Budget Recommendations**

Executive Director Lund began by remarking that she was impressed by the attendance for this meeting. She continued by discussing the Draft Letter which was sent to all members to accompany the Budget recommendations, which will be edited and voted upon at this meeting.

Lund turned the discussion over to District Administrator Kevin Dragon to review the package of materials which contain the different scenarios that were discussed with the Committee at the meeting last month, including corrections. Mr. Dragon presented the 2025 Annual Budget Document, beginning with Alternative One. He wanted to stress that in all Alternatives the expenses remain the same. The difference is in the calculation of the levy itself. Alternative one sets the levy at \$0.10 per thousand of total assessed value. Alternative two keeps the same levy rate as 2024. In Alternative three, there is a decrease of 1% compared to the levy rate in 2024. He continued with an explanation of the Annual Capital Plan, the two parts being Property Acquisitions and Engineering Studies and Construction.

Chair Moore suggested that a written policy be established explaining if or how the funds carry over for CIP projects and for the opportunity fund, and how they can be applied. There were comments and questions regarding this idea. The Committee did not take any action on such a policy.

Chair Moore asked the Committee if they would like to keep the levy at the same rate, raise it, or lower it. Deputy Mayor King moved to adopt Alternative One, and the motion was seconded by Roger Henderson. The motion carried, with 13 members in favor and two members in dissent.

The Committee reviewed and discussed the recommendation letter, including the addition of funds needed for maintenance needs, and adding an explanation that one of the reasons for raising the levy is due to events caused by climate change, and needed studies about flooding risks.

Six members spoke in favor of raising the minimum base Opportunity Fund amount, and 4 members were opposed. Executive Director Lund re-worded the letter to include the recommendations. One member voted in favor of moving forward with making the recommendation to increase the Opportunity Fund base amount, and 5 members voted opposed. Chair Moore asked if the members were comfortable providing language in the letter to send this issue to the Executive Committee for reconsideration with comments. Eight members were in favor, and no members were opposed.

### **Other Business**

At the Executive Committee meeting on August 21 the goals and objectives for the Comprehensive Plan will be presented. The plan is to move forward with the Comprehensive Plan for the December meeting of the Board of Supervisors. All members are welcome to participate in the Zoom meeting on August 21. The next meeting for the Advisory Committee is tentatively scheduled for November 8.

### **The meeting was adjourned at 11:29 a.m.**

Roger Henderson moved to adjourn the meeting. Russell Odell seconded the motion and it was unanimously approved.



**DRAFT** PCZD Advisory Committee Meeting Summary: July 12, 2024, 9:30 a.m.

## **Attendance**

### **Committee Members:**

Roger Henderson, WRIA\* 15, Vice Chair  
Greg Anglemeyer, Unincorporated Pierce County  
Chris Cooley, Delegate for County Executive  
Michael Kosa, Public Works Director, City of Sumner  
Todd McKellips, Unincorporated Pierce County  
Commissioner Don Meyer, Port of Tacoma  
Russell Odell, WRIA 10

### **Alternates:**

Hans Hunger, City of Puyallup  
Greg Vigoren, Public Works Director, City of Fife (Unofficial Alternate)

### **Staff:**

Kjristine Lund, Executive Director  
Kevin Dragon, Surface Water Management Division Manager and Flood District Administrator

### **Consultants:**

Jenny Bailey, Parametrix

### **Public:**

Angela Angrove, PPW SWM

### **The meeting was called to order at 9:30 a.m.**

Vice-chair Henderson called the meeting to order and Kjristine Lund called roll.

### **Public Comment**

There was no public comment.

### **Approval of Meeting Summary**

Russell Odell moved to approve the meeting summary for June 12, 2024. Todd McKellips seconded the motion and it was unanimously approved.



### **Comprehensive Plan of Development (CPOD)**

Jenny Bailey gave a presentation entitled Comprehensive Plan of Development: Investment Considerations, Goals and Objectives. This included the context of the CPOD in the funding and project implementation process, the provided vision statement, the recommendations for the CPOD, considerations for the 6-year CIP process, CPOD goals and objectives and the next steps. Kjris Lund stressed that the Board of Supervisors wanted to be sure that the Advisory Committee was clear about the 4th goal and confirm if the Committee is supportive of all four areas or not.

After the presentation, there was a lively question and comment session.

Kjris Lund concluded by stating that the next steps include drafting the Comprehensive Plan of Development and ensuring that Appendix D is complete by reaching out to local jurisdictions about projects to be included.

### **2024 Budget Amendments**

Kevin Dragon explained the Budget amendment process. He shared a spreadsheet, which was included in the packet, entitled Pierce County Flood Control Zone District 2024 Annual Budget Adoption Comprehensive Summary. He explained the points on the spreadsheet with any changes highlighted.

### **2025 Budget Proposals**

Executive Director Lund started by saying that this is the first of two meetings to discuss the 2025 Budget, with the intention of this being a status quo budget due to the work being done on the Comprehensive Plan for Development. She presented three scenarios. Final recommendations about the Budget and a Letter of Recommendation will be completed in August, and the Committee will vote on their recommendation. Kevin Dragon continued by explaining the process of the Budget as it is projected forward over the next 6 years. He continued that there are three scenarios and a budget memorandum which explains how the budget was prepared, all of which were included in the distributed packet. He continued by sharing the scenarios and walking the Committee through the details.

Commissioner Don Meyer stated that he will not be able to attend the next meeting but wanted to confirm that he was in support of alternative two.

Kevin Dragon apologized for any errors that were in the spreadsheet and said that he handmade all of the edits which were discussed in this meeting and everything is up-to-date. The Budget updates will be sent out to all members. Kjris Lund said that she will work on a draft letter and attach it to the new documents, along with an Executive Summary explaining the contrast between the three summaries.

### **Other Business**

Executive Director Lund pointed out that the Letter of Recommendation will be presented to the Executive Committee on August 21, and she requested that members from the Advisory Committee attend. She will send a calendar invite to the members.

### **The meeting was adjourned at 10:56 a.m.**

Greg Anglemeyer moved to adjourn the meeting. Michael Kosa seconded the motion and it was unanimously approved.